



NOPANY INSTITUTE OF MANAGEMENT STUDIES
EXAMINATION HALL RULES & INSTRUCTIONS
Even Semester Examinations 2025- 2026

All students appearing for the Even Semester Examinations 2025–2026 commencing from 25th June 2026, are required to strictly adhere to the rules and instructions during the examinations as mentioned below:

A. General Instructions

1. All students must report to the examination centre (College) at least **1 hour before (9:00 AM for 1st Half Examination & 1:00 PM for 2nd Half Examination)** the scheduled examination time.
2. Students will be allowed to enter the **Examination Hall only at 9:30 AM**, after the 1st invigilator enters the examination hall. Entry before this time is strictly prohibited.
3. **Mobile phones, smartwatches, pagers, or any other electronic/technical devices are strictly prohibited inside the examination hall.**
4. Students must occupy only their allotted seats and strictly follow the instructions of the invigilators in the examination hall.
5. Admit Card is mandatory for appearing in the examination. Students without a valid Admit Card will not be permitted to appear for the examination.
6. Students must maintain **complete silence and discipline** inside the examination hall.
7. Any form of **unfair means, communication, or exchange of materials** is strictly prohibited.

B. Permitted Items

Students are allowed to carry **only** the following items into the examination hall:

- Pens (blue or black ink), pencils, erasers, and other necessary items as permitted by the invigilators
- **Admit Card (Compulsory)**
- Transparent water bottle
- Calculator (FX-82MS only, if permitted for the examination and as permitted by the invigilators)

C. Entry Time

- 1st Half Examination: 9:30 AM – 9:45 AM
- 2nd Half Examination: 1:30 PM – 1:45 PM

D. Late Entry Time

- 10:00 AM for 1st Half examinations
- 2:00 PM for 2nd Half examinations

No student will be allowed to enter the examination hall after the specified time (10:00 AM / 2:00 PM as applicable) under any circumstances.

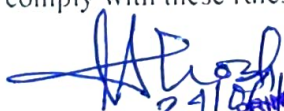
E. Exit and Break Rules


Students are not allowed to leave the examination hall before:

- **12:30 PM (1st Half)**
- **4:30 PM (2nd Half)**
- Only one break per candidate is permitted:
- Break duration shall be maximum 2–3 minutes, strictly under supervision of the invigilator.
The permissible period for break: **11:00 AM to 12:00 PM (1st Half)**
3:00 PM TO 4:00PM (2nd Half).

All students are advised to strictly adhere to the above instructions to ensure a smooth, fair, and transparent examination process.

Failure to comply with these rules will result in disciplinary action as per examination norms.


24/06/2026
Principal
NOPANY INSTITUTE OF
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20, NANDO MULLICK LANE
KOL-06, COLLEGE CODE: 150


24/06/2026
Officer-in-Charge
Nopany Institute of Management Studies
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